

Loan Document Correction Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To,

[Lender's Name]

[Lender's Company]

[Lender's Address]

[City, State, Zip Code]

Subject: Request for Correction of Loan Document - Interest Rate Adjustment

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a correction to my loan documents pertaining to my loan account number [Insert Loan Account Number]. It has come to my attention that the interest rate stated in the loan documents does not reflect the agreed-upon terms.

According to our original discussions and the loan agreement dated [Insert Date of Agreement], the expected interest rate was set at [Insert Correct Interest Rate]%. However, the document currently reflects [Insert Incorrect Interest Rate]%. I kindly ask that you review this discrepancy and make the necessary adjustments to ensure that the documentation accurately represents our agreement.

Please let me know if you require any additional information or documentation to facilitate this correction. I appreciate your prompt attention to this matter and look forward to your response.

Thank you for your understanding.

Sincerely,

[Your Name]