

Loan Forbearance Request

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Lender's Name]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request a forbearance on my loan account number [Loan Account Number]. Due to [brief explanation of your financial situation], I am currently unable to make my scheduled payments.

I kindly ask for your understanding and assistance in temporarily suspending my loan payments or adjusting the repayment terms for the next [number of months] months. This would greatly assist me in managing my financial obligations during this challenging time.

I appreciate your consideration of my request and look forward to your positive response. If you need any further information or documentation, please do not hesitate to contact me at [your phone number] or [your email address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]