

# Unsecured Loan Discharge Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Subject: Request for Discharge of Unsecured Loan

Dear [Lender's Name],

I am writing to formally request the discharge of my unsecured loan with reference number [Loan Number]. Due to [brief reason for discharge request, e.g., financial hardship, completion of payment], I seek to discharge the loan in accordance with the terms of our agreement.

As per our records, the current outstanding balance is [Outstanding Balance]. I have made [number of payments] payments of [payment amount] since the initiation of the loan.

I kindly ask you to consider my request and provide me with a written confirmation of the discharge at your earliest convenience. I appreciate your understanding and support regarding my situation.

Thank you for your attention to this matter.

Sincerely,

[Your Name]