

Loan Payment History Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to request a copy of my loan payment history for my [type of loan] loan, account number [insert account number]. I would greatly appreciate it if you could provide me with this information as I am in the process of reviewing my financial records.

If you need any further information to process my request, please do not hesitate to contact me at the phone number or email listed above.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]