

# Loan Record Accuracy Verification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to request your assistance in verifying the accuracy of my loan records associated with loan account number [Insert Loan Account Number]. As part of my financial management and planning, it is crucial for me to ensure that all information pertaining to my loan is correct and up-to-date.

Please provide me with a detailed statement of my loan, including the current balance, interest rate, payment history, and any other pertinent information. I would appreciate it if you could send me this information at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]