

Loan Payment Dispute Notification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally dispute a loan payment that has been recorded on my account. My loan account number is [Loan Account Number]. After reviewing my statements and payment history, I have identified discrepancies that require immediate attention.

The specific payment I am disputing is dated [Disputed Payment Date] for the amount of [Disputed Amount]. I believe that this payment was misapplied due to [briefly explain reason for dispute].

I kindly request that you review this matter at your earliest convenience and provide me with a detailed explanation of the payment allocation. I have attached supporting documents for your reference.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]