

# Loan Balance Clarification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to request clarification regarding the current balance of my loan account [Loan Account Number]. I would appreciate it if you could provide me with a detailed breakdown of the outstanding balance, including any interest, fees, or charges that have been applied to my account.

Additionally, if there have been any recent changes to my loan terms or conditions, please include that information as well.

Thank you for your prompt attention to this matter. I look forward to receiving your response soon.

Sincerely,

[Your Name]