

Car Loan Closure Request

Date: [Insert Date]

To,

[Bank Name]

[Branch Address]

[City, State, Zip Code]

Subject: Request for Closure of Car Loan Account

Dear [Customer Service/Manager's Name],

I hope this letter finds you well. I am writing to formally request the closure of my car loan account with your bank. My loan details are as follows:

- Loan Account Number: [Insert Loan Account Number]
- Borrower's Name: [Insert Your Name]
- Car Model: [Insert Car Model]
- Loan Amount: [Insert Loan Amount]

I have made all the necessary payments and would like to confirm that the loan is fully repaid. Please provide a closure statement and any documentation required for the process.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Contact Number]

[Your Email Address]