

Loan Payment Delay Notification

Date: [Insert Date]

To: [Lender's Name]

[Lender's Address]

Subject: Notice of Loan Payment Delay

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally notify you that due to a recent personal financial re-evaluation, I am unable to make my upcoming loan payment scheduled for [Insert Date].

Over the past few weeks, I have been reviewing my financial situation, and I have encountered unexpected challenges, including [briefly mention any relevant factors, e.g., medical expenses, job loss, etc.]. As a result, I must request your understanding as I navigate this difficult time.

I am committed to fulfilling my repayment obligations and would like to propose a temporary payment delay. I anticipate being able to resume my regular payments by [Insert Proposed Date]. In the meantime, I would appreciate any guidance you could provide regarding my options during this delay.

Thank you for your understanding and support during this challenging period. I look forward to your response and hope to work together to find a suitable solution.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]