

# Loan Payment Delay Notification

Date: [Insert Date]

To: [Lender's Name]

[Lender's Address]

Subject: Request for Delay in Loan Payment Due to Medical Expenses

Dear [Lender's Name],

I hope this message finds you well. I am writing to inform you of an unexpected situation that has arisen, which is affecting my ability to make my upcoming loan payment scheduled for [insert due date].

Recently, I encountered significant medical expenses that were unforeseen and have placed a strain on my financial resources. Due to this unforeseen circumstance, I am facing difficulty in meeting my loan repayment obligations on time.

I kindly request your understanding and assistance in allowing me a temporary delay in my loan payment. If possible, I would greatly appreciate an extension until [insert new proposed payment date]. I am committed to fulfilling my financial obligations and believe that this short delay will allow me to stabilize my situation.

Thank you for your consideration of my request. I look forward to your understanding response and hope to continue our positive relationship. Please feel free to reach out to me at [your phone number] or [your email address] if you need any further information or documentation regarding my current situation.

Sincerely,

[Your Name]

[Your Address]

[Your Loan Account Number]

[Your Contact Information]