

# Personal Loan Extension Request

Date: [Insert Date]

To,

[Lender's Name]

[Lender's Address]

[City, State, ZIP Code]

Subject: Request for Extension on Personal Loan Due to Unemployment

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an extension on my personal loan, account number [Loan Account Number]. Due to unforeseen circumstances, I have recently become unemployed, which has impacted my financial situation significantly.

Despite my efforts to secure new employment, I am currently facing challenges that make it difficult to meet my loan repayment obligations. I am committed to resolving this situation and wish to negotiate a temporary extension or restructuring of my loan payments until I can stabilize my income.

I kindly ask for your understanding and support during this challenging time. I am hopeful that we can work together to find a suitable solution that will allow me to manage my financial responsibilities while I seek new employment.

Thank you for considering my request. I look forward to your positive response. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you need any further information.

Sincerely,

[Your Name]

[Your Address]

[City, State, ZIP Code]