

Loan Period Extension Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an extension on my loan period for [Loan Account Number] due to unforeseen relocation challenges I am currently facing.

Due to [brief explanation of the relocation challenges, e.g., a job transfer, family commitments, etc.], I am experiencing difficulties in managing my current repayment schedule. To ensure that I can meet my financial obligations without jeopardizing my credit or your trust, I kindly request an extension of [specific time duration].

I appreciate your understanding and consideration of my situation. If you require any further information or documentation to support my request, please feel free to reach out.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]