

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Attorney's Name]

[Attorney's Firm Name]

[Firm Address]

[City, State, Zip Code]

Dear [Attorney's Name],

I am writing to seek your legal advice and representation regarding a matter of online defamation that I am currently experiencing. It has come to my attention that false statements about me have been published on [mention the website, social media platform, etc.], which have caused significant harm to my personal and professional reputation.

The specific statements in question include [briefly describe the defamatory statements]. These statements are not only untrue but have also resulted in [mention any consequences faced, such as loss of job, emotional distress, etc.].

I would like to discuss the potential legal options available to me, including the possibility of a cease and desist letter, pursuing a defamation lawsuit, or any other remedial actions you may recommend.

Please let me know your availability for a consultation. I am eager to resolve this matter as soon as possible and appreciate your assistance in this unfortunate situation.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

[Your Name]