Demand for Removal of Defamatory Content

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Recipient's Address/Website]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally demand the immediate removal of defamatory content published on your website/platform, which is harming my reputation. The specific content I am referring to is located at [insert URL or description of content].

The statements made in the content are false and misleading, and they have caused significant damage to my personal and professional reputation. Under applicable law, I have the right to seek the removal of such defamatory statements.

I request that you take down the aforementioned content within [insert time frame, e.g., "seven (7) days"] from the date of this letter. Failure to comply will result in further legal action to protect my rights.

Please confirm the removal of this content by contacting me at the information provided above.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]