Defamation Complaint

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

To Whom It May Concern, [Social Media Platform Name] [Platform Address if applicable]

I am writing to formally lodge a complaint regarding defamatory content posted on your platform. The content in question is located at the following link: [Insert URL].

Details of the defamation:

- The statement made in the post is false and damaging to my reputation.
- The author of the post is [Insert Author Name], who has stated [Insert Defamatory Statement].

This statement has resulted in [explain the impact, such as emotional distress, financial loss, etc.].

I request that you investigate this matter promptly and take appropriate action to remove the defamatory content in accordance with your policies. I am willing to provide any further information or clarification required for your investigation.

Thank you for your attention to this serious matter. I look forward to your prompt response.

Sincerely, [Your Name]