

Letter of Defamation Assertion

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally assert that your recent statements made on [platform/site name] on [date] regarding myself are defamatory and have caused harm to my personal reputation. Specifically, you stated, "[quote the defamatory statement]," which is inaccurate and misleading.

The assertions made are harmful and damaging to my reputation, and I demand that you cease and desist from making any further false statements about me. I request that you retract your statements and issue a public clarification within [number] days of receiving this letter.

Failure to comply with this request will leave me with no choice but to seek legal action to protect my rights and pursue appropriate remedies for the damage caused.

Please consider this matter seriously and respond promptly.

Sincerely,

[Your Name]