

Income Verification Letter

Date: [Date]

To Whom It May Concern:

This letter is to verify the income of [Employee's Name], who has been employed with [Company Name] since [Start Date]. [He/She/They] currently holds the position of [Job Title].

[Employee's Name] earns a gross annual salary of \$[Salary], which is paid on a [monthly/bi-weekly/weekly] basis. The details of [his/her/their] compensation are outlined below:

- **Base Salary:** \$[Base Salary]
- **Bonus/Commission:** \$[Bonus Amount]
- **Total Annual Income:** \$[Total Income]

If you require any further information or clarification, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title]
[Company Name]
[Company Address]
[Phone Number]
[Email Address]