

# Income Verification Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email]

To Whom It May Concern,

This letter is to confirm the employment and income of [Employee's Name], who is applying for an auto loan.

[Employee's Name] is employed with [Company Name] as a [Job Title] since [Start Date]. The current annual salary is [Salary Amount], which is paid on a [Monthly/Bi-weekly/Weekly] basis.

Should you require any further information or clarification, please feel free to contact me at [Your Phone Number] or [Your Email].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[Company Phone Number]