

Price Quotation for Translation Services

Date: **[Insert Date]**

To: **[Client's Name]**

Company: **[Client's Company Name]**

Address: **[Client's Address]**

Dear [Client's Name],

Thank you for your inquiry regarding our translation services. Please find below our price quotation:

Service Details:

- Source Language: **[Source Language]**
- Target Language: **[Target Language]**
- Word Count: **[Total Word Count]**
- Translation Type: **[Type of Translation]**

Pricing:

Based on the provided details, our pricing is as follows:

- Rate per Word: **[Rate] USD**
- Total Cost: **[Total Cost] USD**

Payment Terms:

Payment is due within **[Payment Terms]** upon receipt of the final invoice.

Timeline:

We estimate the completion of the translation by **[Estimated Completion Date]**.

If you have any questions or require further information, please do not hesitate to contact us. We look forward to the opportunity to work with you.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Phone Number]

[Your Email Address]