

Freelance Language Translator Offer

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Client Name],

I am writing to offer my services as a freelance language translator. With [X years] of experience in translating from [Source Language] to [Target Language], I am confident in my ability to meet your translation needs.

My services include but are not limited to:

- Document Translation
- Website Localization
- Subtitle Translation
- Proofreading and Editing

My rate is [Insert Rate] per [word/page/hour], and I assure high-quality translations that are delivered on time. I am happy to discuss project specifics and deadlines at your convenience.

Please feel free to reach out to me via [Insert Contact Information] if you have any questions or would like to discuss this offer further.

Thank you for considering my services. I look forward to the possibility of working together.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Website/Portfolio Link]