

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Production Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am a screenwriter with a passion for storytelling. I am writing to submit my screenplay titled "[Title of Screenplay]" for your consideration.

"[Title of Screenplay]" is a [genre] film that explores [brief description of the plot and themes]. The screenplay is [length] pages long and is crafted for [target audience or demographic]. I believe it aligns well with the innovative spirit of [Production Company Name].

I have previously worked on [briefly describe any relevant experience or accolades], and I am excited about the opportunity to collaborate with your talented team.

Thank you for considering my submission. I have included a copy of the screenplay as well as a short synopsis for your review. I hope to hear from you soon and look forward to any feedback you may have.

Best regards,

[Your Name]