

Donation Acknowledgment Letter

[Your Organization's Name]

[Your Organization's Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Your Organization's Name], I would like to express our heartfelt gratitude for your generous donation of [Amount] received on [Donation Date]. Your support plays a crucial role in helping us [briefly describe the mission or projects funded by the donation].

This contribution is tax-deductible to the extent allowed by law. We confirm that no goods or services were provided in exchange for your contribution.

Thank you once again for your generosity and support. We truly appreciate your commitment to our cause.

Warm regards,

[Your Name]

[Your Title]

[Your Organization's Name]