

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Travel Agency Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Recipient's Position]
[Recipient's Company Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We hope this message finds you well. We are reaching out to propose a potential partnership between [Your Travel Agency Name] and [Recipient's Company Name]. With our extensive experience in the travel industry and a shared commitment to exceptional service, we believe that a collaboration could yield great benefits for both parties.

At [Your Travel Agency Name], we specialize in [briefly describe your services or target market]. Our mission is to provide unforgettable travel experiences, and we are constantly seeking new ways to enhance our offerings.

We believe that by partnering with [Recipient's Company Name], we can create synergies that extend our reach and improve our service quality. Together, we could explore joint marketing initiatives, package deals, and referral programs that align with our mutual goals.

We would love the opportunity to discuss this proposal further and explore how we can work together for our mutual benefit. Please let us know a convenient time for you to connect, either via phone or in person.

Thank you for considering our proposal. We look forward to the possibility of working together to create exceptional travel experiences.

Sincerely,
[Your Name]
[Your Position]
[Your Travel Agency Name]