

# Letter of Amendment to Cross-Border Trade Agreement

Date: [Insert Date]

To: [Recipient's Name]

Position: [Recipient's Position]

Company: [Recipient's Company]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to propose amendments to the existing Cross-Border Trade Agreement dated [Insert Original Agreement Date]. These amendments aim to enhance our collaborative efforts and address evolving trade needs.

## Proposed Amendments:

1. **Clause 1:** [Description of the Clause]
2. **Clause 2:** [Description of the Clause]
3. **Clause 3:** [Description of the Clause]

We believe that these amendments will foster greater efficiency and competitiveness in our trade relations. We kindly request your feedback on these proposed changes by [Insert Feedback Deadline].

Thank you for your attention to this matter. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[Your Email]

[Your Phone Number]