

Warning Letter

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Subject: Warning for Breach of Pollution Regulations

Dear [Recipient's Name],

This letter serves as a formal warning regarding the recent breach of pollution regulations observed at [specific location or facility name]. Our records indicate that on [specific date(s)], your operations resulted in [specific violation details], which contravenes [relevant regulations or laws].

We take these matters seriously and emphasize the importance of compliance with environmental standards to protect public health and the environment. We request that you take immediate corrective actions to rectify this situation and prevent future violations.

Please provide a written response detailing your plans to address this issue by [response deadline date]. Failure to comply may result in further action, including fines or other penalties as stipulated under [relevant legislation].

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]