

# Travel Agency Service Agreement

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Travel Agency Name: [Insert Travel Agency Name]

Travel Agency Address: [Insert Travel Agency Address]

## 1. Services Provided

The Travel Agency agrees to provide the following services:

- [Service 1]
- [Service 2]
- [Service 3]

## 2. Payment Terms

The total fee for the services is [Insert Amount]. A deposit of [Insert Deposit Amount] is required before services commence.

## 3. Cancellation Policy

In the event of cancellation, the following terms apply:

- [Cancellation Policy Details]

## 4. Liability

The Travel Agency is not liable for any issues arising outside of its control, including but not limited to [Insert Limitations].

## 5. Agreement Acceptance

By signing below, both parties agree to the terms outlined in this service agreement.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Signature: \_\_\_\_\_ Date: \_\_\_\_\_