

# Business Proposal for Catering Services

Date: \_\_\_\_\_

Your Name  
Your Business Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number

Recipient Name  
Recipient Business Name  
Recipient Address  
City, State, Zip Code

Dear [Recipient Name],

We are pleased to present our proposal for catering services to [Recipient Business Name]. At [Your Business Name], we specialize in providing high-quality food supply and catering services tailored to meet your specific needs.

## Overview of Services:

- Customized catering menus
- Delivery and setup
- On-site staff for service
- Event planning assistance

## Proposed Menu Options:

1. Appetizers: [Examples]

2. Main Courses: [Examples]

3. Desserts: [Examples]

4. Beverages: [Examples]

## Why Choose Us:

- Experienced culinary team
- Commitment to fresh, quality ingredients
- Competitive pricing and packages

We would love the opportunity to discuss how we can contribute to the success of your upcoming events. Please feel free to reach out to arrange a meeting or for any questions.

Thank you for considering our proposal. We look forward to the possibility of working together.

Sincerely,

[Your Name]

[Your Title]

[Your Business Name]