# Legal Services Retainer Agreement

Date: \_\_\_\_\_

Client Name: \_\_\_\_\_

Client Address: \_\_\_\_\_

Dear [Client's Name],

This Retainer Agreement ("Agreement") is made by and between [Law Firm's Name], hereinafter referred to as "Attorney," and the undersigned client, hereinafter referred to as "Client."

# 1. Scope of Services

Attorney agrees to provide legal services to the Client in relation to [describe the legal matter].

### 2. Retainer Fee

The Client agrees to pay a retainer fee of \$\_\_\_\_\_, which will be applied towards the services rendered by the Attorney.

# 3. Billing and Payment

Hourly rates are as follows: \$\_\_\_\_\_ per hour. Any additional costs or expenses will be billed separately.

### 4. Termination of Agreement

Either party may terminate this Agreement upon written notice. Any fees incurred prior to termination will remain due.

# 5. Governing Law

This Agreement shall be governed by the laws of the State of [State Name].

Please sign below to acknowledge your acceptance of the terms of this Retainer Agreement.

Client Signature

Attorney Signature

Date: \_\_\_\_\_

\_\_\_\_\_