

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on the business proposal I submitted on [Date of Proposal Submission]. I wanted to check if you had a chance to review it and if there are any questions or concerns you would like to discuss.

Our proposed collaboration could greatly benefit [mention specific benefits or advantages], and I am eager to hear your thoughts on how we can move forward together.

Thank you for considering our proposal. I look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]