

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Grant Provider's Name]

[Grant Provider's Title]

[Grant Provider's Organization]

[Organization Address]

[City, State, Zip Code]

Subject: Proposal for [Grant Name]

Dear [Grant Provider's Name],

I am writing to propose a business model that aligns with [grant provider's organization goals/mission]. At [Your Company Name], we aim to [briefly describe your business objectives]. We believe that with your support, we can make a significant impact in [target area or community].

Our business model focuses on [briefly explain your business model]. Through the funding provided by [Grant Name], we intend to [outline the purpose of the grant funding and expected outcomes].

We have conducted extensive research and have identified [mention any data or statistics that support your proposal]. This evidence shows that our approach will be both effective and sustainable.

We respectfully request funding of [amount] to cover [specific costs such as materials, workforce, etc.]. In return, we will [mention any commitments you are ready to make, such as reporting back on results].

Please find attached our detailed proposal for your review. We are looking forward to the opportunity to discuss this proposal further. Thank you for considering our request.

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title]

[Your Company Name]