

Letter of Intent to Partner

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Recipient Company]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my intent to explore a potential partnership between [Your Company] and [Recipient Company]. We believe that by combining our strengths, we can create significant value for both organizations and our customers.

[Briefly outline the purpose of the partnership, objectives, and potential benefits.]

We propose to engage in further discussions to explore this opportunity and outline the particulars of our collaboration. Please let us know your availability for a meeting in the coming weeks.

Thank you for considering this partnership. We look forward to your positive response.

Sincerely,

[Your Name]
[Your Position]
[Your Company]