

Letter of Intent to Negotiate Business Partnership

Date: [Insert Date]

[Your Name]
[Your Title]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Title]
[Recipient Company Name]
[Recipient Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my intent to negotiate a business partnership between [Your Company Name] and [Recipient Company Name]. We believe that a collaboration between our organizations could yield significant benefits and reinforce our positions within the market.

We propose to explore potential areas of synergy, including [mention specific areas of interest or collaboration]. Our team is eager to discuss how we can align our resources and expertise for mutual benefit.

Please let us know a convenient time for you to discuss this proposal in more detail. We are looking forward to the possibility of working together and creating a successful partnership.

Thank you for considering this opportunity. I look forward to your response.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]