

Joint Research Funding Application

[Your Name]
[Your Position]
[Your Institution]
[Your Address]
[City, State, Zip]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Funding Agency/Institution Name]
[Address]
[City, State, Zip]

Dear [Recipient Name],

We are pleased to submit our joint research funding application for the project titled "[**Project Title**]", in partnership between [**Partner Institution 1**] and [**Partner Institution 2**]. This collaborative initiative aims to [briefly describe the purpose and goals of the project].

Our partnership leverages the complementary strengths of our institutions, with [**Partner Institution 1**] providing expertise in [specific area] and [**Partner Institution 2**] specializing in [specific area]. Together, we aim to address [mention key research questions or challenges the project seeks to resolve].

We are committed to advancing knowledge and fostering innovation in [field of study], and we believe that our collaborative efforts will result in [mention anticipated outcomes or impacts of the project]. Enclosed with this letter are the details of our proposal, including the budget and timeline.

We would be grateful for your support in funding this important research initiative. We look forward to the opportunity to discuss this application in further detail and to answer any questions you may have.

Thank you for considering our proposal.

Sincerely,

[Your Name]
[Your Position]
[Your Institution]