

Funding Inquiry for Market Research Project

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient's Name]
[Recipient's Position]
[Recipient's Organization]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to inquire about potential funding opportunities for a market research project that we are currently developing at [Your Organization]. Our project aims to [briefly describe the project objectives and significance].

Given your organization's commitment to [mention any relevant goals or missions of the recipient's organization], we believe that this research could be of mutual benefit. We are seeking funding to cover [briefly outline what the funding will support].

We would appreciate any guidance you can provide regarding the application process or potential funding sources within your organization. Additionally, if possible, we would greatly value the opportunity to discuss this project further.

Thank you for considering our inquiry. I look forward to your response.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]