

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

## **Subject: Termination of Intellectual Property License**

Dear [Recipient's Name],

This letter serves as formal notification of the termination of the Intellectual Property License Agreement dated [Date of the Original Agreement], between [Your Name/Company Name] and [Recipient's Name/Company Name].

In accordance with the terms outlined in Section [Section Number] of the Agreement, we hereby terminate the license effective [Termination Date]. All rights granted under this Agreement shall cease as of the termination date.

Please ensure that any use of the licensed intellectual property is discontinued immediately, and confirm in writing that you have complied with this termination.

Thank you for your attention to this matter. If you have any questions, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title/Position, if applicable]

[Your Company Name, if applicable]