

# Input on Upcoming Zoning Hearings

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title/Position]

[City or County Planning Department]

[Department Address]

[City, State, Zip Code]

**Dear [Recipient's Name],**

I am writing to provide my input regarding the upcoming zoning hearings scheduled for [insert date(s) of hearings]. As a resident of [your neighborhood or district], I am concerned about [specific zoning issue or development proposal].

Please consider the following points regarding the proposed changes:

- [Point 1: Concerns or support for the proposal]
- [Point 2: Environmental impact or community benefits]
- [Point 3: Potential effects on property values or public services]

I believe that the voices of the community are essential in these discussions, and I urge the planning department to consider the impact of these changes on our neighborhood.

Thank you for your attention to this important matter. I look forward to the hearing and hope my input will be taken into consideration.

Sincerely,

[Your Name]