

Sponsorship Agreement

Date: [Insert Date]

From: [Sponsor Name]
[Sponsor Address]
[Sponsor City, State, Zip]
[Sponsor Email]
[Sponsor Phone Number]

To: [Host Organization Name]
[Host Organization Address]
[Host Organization City, State, Zip]
[Host Organization Email]
[Host Organization Phone Number]

Subject: Sponsorship for Open House Event

Dear [Host Organization Contact Name],

We are pleased to confirm our sponsorship for the upcoming Open House Event hosted by [Host Organization Name] on [Event Date]. As discussed, the sponsorship details are as follows:

Sponsorship Level: [Insert Sponsorship Level]

Amount: [Insert Amount]

Benefits:

- Logo placement on event materials
- Recognition during the event
- Booth space at the event

We look forward to contributing to the success of this event and fostering a positive relationship between our organizations.

Please acknowledge your acceptance of this sponsorship agreement by signing below.

[Sponsor Name]
[Title]
[Date]

[Host Organization Name]

[Title]

[Date]

Thank you for the opportunity to support this event.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]