

Subject: Request for Research Funding Support

Dear [Donor's Name],

I hope this message finds you in great spirits. My name is [Your Name], and I am a [Your Position] in the [Department Name] at [University Name]. I am reaching out to share an exciting opportunity for research that I believe aligns closely with your philanthropic vision.

At [University Name], we are committed to advancing knowledge and innovation in [specific area of research]. Currently, our team is working on [brief description of the research project], which aims to [explain the goals and potential impact]. However, to realize this vision, we are in need of additional funding to support [specific needs like equipment, staffing, materials, etc.].

Your generous contributions in the past have significantly impacted our work and the broader community. We would be incredibly grateful if you would consider supporting this initiative, which has the potential to [mention a compelling outcome or benefit].

We would love the opportunity to discuss this project further and explore how your support could make a difference. Please let us know a suitable time for a meeting or a call. Thank you for considering our appeal, and for your continued support of [University Name].

Warm regards,

[Your Name]
[Your Position]
[Department Name]
[University Name]
[Your Email]
[Your Phone Number]