

In-Kind Sponsorship Request

[Your Name]
[Your Position]
[Film Festival Name]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out on behalf of [Film Festival Name], which will take place from [Start Date] to [End Date] at [Venue/Location]. Our festival aims to celebrate and promote independent filmmakers and their works while fostering a vibrant cinematic community.

As we plan for this year's festival, we are looking for in-kind sponsorships that will enhance the experience for both attendees and filmmakers. We believe that [Company Name] would be a perfect partner in this endeavor. Your commitment to [mention a relevant company value or initiative] aligns with our festival's mission.

We would greatly appreciate any contributions you could make, such as [example of in-kind support, e.g., catering services, equipment rental, promotional items, etc.]. In exchange, we would be happy to showcase your company as an official sponsor through our website, event signage, and press releases, providing excellent visibility to our audience.

Thank you for considering this opportunity to support the arts and engage with our community. I look forward to the possibility of collaborating with [Company Name] and welcome any questions you may have.

Warm regards,

[Your Name]
[Your Position]
[Film Festival Name]