

Collaboration Request for Mentorship Program

Dear [Mentor's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position/Title] at [Your Organization/Institution]. We are currently in the process of launching a mentorship program aimed at [briefly describe the purpose of the program, e.g., supporting young professionals in the industry].

We believe that your expertise in [Mentor's Area of Expertise] would be invaluable to our participants. We are reaching out to request your collaboration as a mentor in our program. Your guidance would greatly contribute to the development of the next generation of professionals.

The mentorship program will commence on [start date] and will run for [duration]. Mentors will engage with mentees through [describe engagement methods, e.g., workshops, one-on-one sessions, etc.]. We would be honored to have you on board and share your valuable insights.

We would appreciate the opportunity to discuss this collaboration further. Please let us know your availability for a brief call or meeting at your convenience.

Thank you for considering this collaboration. We look forward to the possibility of working together to make a meaningful impact.

Sincerely,

[Your Name]
[Your Position]
[Your Organization/Institution]
[Your Contact Information]