

# Request for Sponsorship Partnership

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Sponsor's Name]

[Sponsor's Title]

[Sponsor's Organization]

[Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

We are excited to announce the upcoming [Festival Name], which is scheduled to take place on [Festival Dates] at [Venue/Location]. This annual event brings together community members and celebrates [brief description of the festival's purpose].

We would like to invite [Sponsor's Organization] to partner with us as a sponsor for this year's festival. Your involvement would not only demonstrate your commitment to the community but also provide great exposure for your brand.

As a sponsor, your organization will benefit from increased visibility through [list specific benefits such as logos on promotional materials, social media mentions, etc.]. We are expecting

[mention estimated attendance or impact] which offers a wonderful opportunity for your brand recognition.

Included with this letter is our sponsorship proposal that outlines various levels of involvement, along with the associated benefits. We are more than happy to discuss any custom sponsorship opportunities you may have in mind.

Please feel free to reach out at [Your Phone Number] or [Your Email] if you have any questions or need further details. We hope to partner with you for this exciting community event!

Thank you for considering our proposal. We look forward to the possibility of working together.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]