

Employee Grievance Support Resources

Dear [Employee Name],

We understand that you may have concerns regarding your work environment or situations that require additional support. We are committed to providing you with the resources you need to address any grievances effectively.

Support Resources

- **HR Department:** You can reach out to the HR team at [HR Email] or [HR Phone Number] for confidential assistance.
- **Employee Assistance Program (EAP):** Access counseling services at [EAP Contact Information]. Available 24/7.
- **Anonymous Reporting:** Submit a concern anonymously via [Anonymous Reporting Link] to ensure your voice is heard.
- **Union Representative:** If applicable, contact your union representative at [Union Contact Information] for advocacy and support.

Your well-being is important to us, and we encourage you to utilize these resources. If you have any questions or require further assistance, please don't hesitate to reach out.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]