

Request for Sponsorship Partnership

[Your Name]
[Your Position]
[Non-Profit Organization Name]
[Organization Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient's Name]
[Recipient's Position]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to you on behalf of [Non-Profit Organization Name], a dedicated organization focused on [briefly describe your mission and activities]. We are keen to explore potential sponsorship opportunities with [Company Name] to further our mission and create a lasting impact in our community.

As a leader in [industry/sector], [Company Name]'s commitment to [relevant cause related to your organization] aligns perfectly with our goals. We believe that through a strategic partnership, we can work together to [mention specific goals or outcomes of the partnership].

We would be delighted to discuss how [Company Name] can get involved, and we would love the opportunity to present our sponsorship packages and the various ways you can make a difference.

Please let me know if we can schedule a meeting at your convenience. Thank you for considering this partnership opportunity. We look forward to the prospect of working together for a greater cause.

Sincerely,
[Your Name]
[Your Position]
[Non-Profit Organization Name]