

# Event Sponsorship Proposal

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Sponsor Name]

[Sponsor Title]

[Sponsor Organization]

[Sponsor Address]

[City, State, Zip Code]

**Dear [Sponsor Name],**

I hope this message finds you well. I am writing to propose a sponsorship opportunity for the upcoming [Name of Community Festival], scheduled to take place on [Date] at [Location]. This annual event draws a large crowd from our community and offers a fantastic platform for local organizations to increase their visibility and support community engagement.

## **About the Community Festival**

The [Name of Community Festival] aims to [briefly describe the festival's purpose, activities, and target audience]. Last year, we had over [number] attendees, and we expect even more this year!

## **Sponsorship Opportunities**

We are seeking sponsorships at various levels, including:

- Platinum Sponsor - \$[amount]
- Gold Sponsor - \$[amount]
- Silver Sponsor - \$[amount]

## **Benefits of Sponsoring**

As a valued sponsor, you will receive:

- Logo placement on event promotional materials
- Inclusion in press releases and social media promotions
- Complimentary booth space at the festival

## **Next Steps**

I would love the opportunity to discuss this proposal further and answer any questions you may have. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to set up a meeting.

Thank you for considering this opportunity to support our community. We look forward to the possibility of partnering with you for this exciting event!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]