

Letter of Intent for Licensing Agreement

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Position]

[Recipient Company]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am reaching out to initiate discussions regarding a potential licensing agreement between [Your Company] and [Recipient Company]. We believe that our respective strengths can create significant value in the [specific market/industry].

We are interested in exploring opportunities for [brief description of the licensing deal, e.g., technology transfer, product distribution, etc.], and would like to propose a meeting to discuss the terms and conditions that would govern such an arrangement.

At your earliest convenience, please let us know when you would be available to discuss this proposal further. We are looking forward to the possibility of a mutually beneficial partnership.

Thank you for considering this opportunity. We look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Position]

[Your Company]