

# Cross-Border Contract Negotiation

Date: [Insert Date]

To: [Recipient's Name]

Position: [Recipient's Position]

Company: [Recipient's Company]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to initiate discussions regarding a potential distribution agreement between our companies. As market leaders in our respective fields, we believe that a strategic partnership would be mutually beneficial.

We propose to discuss the following key points during our negotiations:

- Scope of distribution rights
- Territorial limitations
- Pricing and payment terms
- Performance metrics and obligations
- Duration of the agreement and renewal options

We are available for a meeting at your earliest convenience and can accommodate both in-person and virtual discussions. Please feel free to suggest a suitable time for you.

Thank you for considering this proposal. We look forward to your positive response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]