

Notification of Contributions to Career Coaching Program

Dear [Recipient's Name],

We are pleased to inform you that your contributions to the Career Coaching Program have been invaluable. Your efforts have significantly impacted the development and success of our participants.

As part of our initiative, we would like to highlight the following contributions:

- Conducted workshops on resume building and interview skills.
- Provided one-on-one coaching sessions to over [number] participants.
- Created valuable resources and materials for the program.

Thank you for your dedication and commitment. We look forward to your continued support in empowering our community.

Best regards,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]