## **Data Privacy Policy Acknowledgment**

Date: [Insert Date]

Dear [Employee/Customer Name],

Thank you for your continued trust and relationship with [Company Name]. We value your privacy and are committed to protecting your personal information in accordance with our data privacy policy.

Please acknowledge that you have read and understood our data privacy policy, which outlines how we collect, use, and protect your personal data. A copy of the policy can be found at [Insert Link or Location of Privacy Policy].

By signing below, you confirm your acknowledgment of our data privacy practices:

[Employee/Customer Name]

[Date]

If you have any questions, please feel free to contact us at [Contact Information].

Thank you for your attention to this important matter.

Sincerely, [Your Name] [Your Position] [Company Name]