

Dear [Sponsor's Name],

I hope this letter finds you well. My name is [Your Name], and I am the [Your Title] of the [Bicycle Club Name]. We are excited to announce our upcoming event, the [Event Name], scheduled for [Event Date]. This event aims to promote cycling in our community and support local charities.

We are seeking sponsorship to help make this event a success. Your support will allow us to cover costs such as permits, safety measures, and promotional materials. In return, we will prominently feature your logo on our event materials and provide recognition during the event.

We invite you to join us as a valued sponsor and become a part of our mission to encourage healthy living and community engagement. Together, we can make a significant impact.

Thank you for considering this opportunity. We look forward to the possibility of partnering with you. Please feel free to contact me at [Your Phone Number] or [Your Email] if you have any questions or need further information.

Warm regards,

[Your Name]

[Your Title]

[Bicycle Club Name]

[Bicycle Club Contact Information]