

Request for Grant Funding

Date: [Insert Date]

[Your Name]

[Your Position]

[Charity Name]

[Charity Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Funding Organization Name]

[Funding Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to you on behalf of [Charity Name], an organization dedicated to supporting our veterans and their families through [brief description of your mission]. We are seeking financial assistance in the form of a grant to help fund our upcoming project, [Project Name].

[Provide a detailed description of the project, including its objectives, target audience, and how it will benefit veterans and their families. Highlight any partnerships or collaborations and outline the timeline and budget estimates for the project.]

Our request amounts to [specific amount] which will be allocated towards [mention specific expenses or resources needed]. We believe that with your support, we can make a significant difference in the lives of our veterans.

Thank you for considering our request. We would be grateful for the opportunity to discuss this proposal further and to provide any additional information you may require. I look forward to the possibility of collaborating with [Funding Organization Name] to support our veterans.

Sincerely,

[Your Name]

[Your Position]

[Charity Name]